

## **STATEMENT OF WORK**

### **Forage Harvest Management (511)**

### **West Virginia**

**These deliverables apply to this individual practice. For other planned practice deliverables refer to those specific Statements of Work.**

## **DESIGN**

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### **Deliverables:**

1. Design documents that demonstrate criteria in practice standard have been met and are compatible with planned and applied practices
  - a. Practice purpose(s) as identified in the conservation plan.
  - b. List of required permits to be obtained by the client (if applicable).
  - c. Practice standard criteria related computations and analyses to develop plans and specifications including but not limited to:
    - I. Description of stage of maturity when forage will be harvested.
    - II. Stubble height.
    - III. Storage method.
    - IV. Forage type.
    - V. Number of harvests per year.
    - VI. Harvest interval.
    - VII. Period (Cutting)
2. Written plans and specifications shall be provided to the client that adequately describes the requirements to install the practice and obtain necessary permits.
3. Operation and maintenance plan.
4. Certification that the forage management plan meets practice standard criteria and comply with applicable laws and regulations.
5. Design modifications during installation as required.
6. Identify fields where the practice to be applied on a farm plan map.
7. Specification sheet provided to the client that adequately describes the requirements to apply the practice.

**Note:** Design of practice will be in compliance with practice standard and applicable criteria for the appropriate purpose(s). Practice specification will include the information listed in the "Plans and Specifications" and "Operation and Maintenance" section of the conservation practice standard. The design will document the clients decisions using narrative and/or jobsheet.

## **INSTALLATION**

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### **Deliverables**

1. Pre-application conference with client and contractor.
2. Verification that client has obtained required permits (if applicable).
3. Application advice.
4. Identify fields where practice to be applied on a farm plan map.
5. Facilitate and implement required design modifications with client and original designer.
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during installation.
7. Certification that the application process and materials meets design and permit requirements.

**Note:** Provide written documentation of any modification of the approved design. Certify that the modification meets practice standard on appropriate NRCS form and/or letter of certification as applicable. At a minimum, documentation will include quantities and amounts. The location of the applied practice will be identified on the conservation plan map for non-structural practices.

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### West Virginia

## CHECK OUT

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### Deliverables

1. Records of application.
  - a. Extent of practice units applied.
  - b. Final quantities of materials used.
2. Certification that the application meets NRCS standards and plan specifications and is in compliance with permits (if applicable).
3. Progress reporting.
4. Exit conference with client or contractor.

**Note:** Meet with client to review practice operation and maintenance. Certify the conservation practice has been installed according to practice design and specifications using a letter of certification or appropriate NRCS form.

## REFERENCES

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- NRCS Field Office Technical Guide (eFOTG), Section IV, Conservation Practice Standard Pasture and Hayland Planting - 512
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook